**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Meeting of Foulness Island Parish Council held on Wednesday 13th March 2019, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

Present: Councillors G. Bickford, F. Giles, E. Pitts (Chair) and A. Porter (part).

In attendance: County and District Councillor M. Steptoe, N. Uden (QinetiQ), and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No person present notified the meeting that they intended to record the proceedings.
5. **To receive apologies for absence.**
6. Apologies for absence were received from Parish Councillor R. Green and District Councillors D. Efde and J. McPherson.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 12th December, 2018.**
10. Proposed Councillor Giles, seconded Councillor Pitts that the minutes of the meeting held on 12th December 2018 be signed as a correct record. 2 for, 1 abstention. Carried.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. Councillor Steptoe reported on Essex Libraries, the District Play Equipment initiative and the District Rates demands.
13. **Financial Matters**
14. Proposed Councillor Bickford, seconded Councillor Pitts that the Bank Reconciliation as at 31st December 2018 be approved. Carried unanimously.
15. Proposed Councillor Giles, seconded Councillor Pitts that the Accounts for the three months to 31st December 2018 be approved. Carried unanimously.
16. Proposed Councillor Pitts, seconded Councillor Bickford that the Bank Payment requests for December 2018 – March 2019 be approved. Carried unanimously.
17. Proposed Councillor Pitts, seconded Councillor Giles that the Receipts for December 2018 – March 2019 be approved. Carried unanimously.

1. **Asset Schedule**
2. Proposed Councillor Pitts, seconded Councillor Bickford that the Asset Schedule as at 31st March 2019 be approved. Carried unanimously.
3. **Standing Orders/Financial Regulations.**
4. Proposed Councillor Pitts, seconded Councillor Giles that the revised Standing Orders and Financial Regulations be approved. Carried unanimously.
5. **Operation London Bridge**
6. Rochford District Council’s arrangements for Operation London Bridge were noted.
7. **Post Office**
8. The Clerk reported that no further information regarding the possible provision of a Post Office on Foulness Island was available.
9. **Havengore Bridge.**
10. The letters from James Duddridge and Tobias Ellwood regarding the Havengore Bridge were noted.
11. **Clerk’s Report**
12. The Clerk had no matters to report that were not included in the Agenda.

Councillor Porter joined the meeting.

1. **Reports of Meetings attended.**
2. No meetings had been attended.
3. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
4. No Parishioners addressed the meeting
5. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
6. There were no matters of interest to the Council

Issued 3rd April 2019.